

Paramount Unified School District



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BOARD OF EDUCATION

CARMEN GOMEZ
President
YESENIA CUARENTA
Vice President
SONIA DE LEON
Member
LINDA GARCIA
Member
VIVIAN HANSEN
Member
RUTH PÉREZ
District Superintendent

REGULAR MEETING OF BOARD OF EDUCATION

MINUTES
January 14, 2019

The meeting was called to order at 6:04 p.m. by President Carmen Gomez in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Patricia Tu, Director-Fiscal Services led the Pledge of Allegiance.	
Roll Call	Carmen Gomez Yesenia Cuarenta Sonia De Leon	Linda Garcia Vivian Hansen
Administrators Present	Ruth Pérez, Superintendent Ruben Frutos, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Debbie Stark, Assistant Superintendent-Educational Services Lucy Albera, Director-Nutrition Services David Daley, Director-Special Education Cindy DiPaola, Director-Operations Greg Francois, Director-Secondary Education Renée Jeffrey, Director-K-5 School Support & Innovative Programs Beatriz Spelker-Levi, Director-Personnel Patricia Tu, Director-Fiscal Services Jim Wolff, Director-Technology Topekia Jones, Principal-Lincoln School Morrie Kosareff, Principal-Buena Vista High School Kevin Longworth, Principal-Paramount Park Middle School Keith Nuthall, Odyssey STEM Academy Mike Ono, Principal-Paramount High School Elizabeth Salcido, Principal-Paramount High School-West Campus Alicia Megofna, Asst. Principal-Paramount High School-West Campus	
Approve Agenda January 14, 2019 1.31	Trustee Hansen moved, Trustee Garcia seconded the motion and the motion carried 5-0 to approve the agenda of the Regular Meeting of January 14, 2019. Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen	
Regular Meeting Minutes November 14, 2018 1.32 1-14-19	Trustee Hansen moved, Trustee Garcia seconded the motion. Trustee De Leon asked what parliamentary procedures are followed by our District? Does the District follow Roberts Rules of Parliamentary	

training? Do we follow at all times or as feasible? Dr. Pérez commented that District follows parliamentary procedures as required for Board meetings. Trustee De Leon added that part of parliamentary procedures is to have discussion and at the last Board meeting several motions were made but there was no discussion. Dr. Pérez commented that President Gomez is prepared to ensure that as agenda items are read and motions made, that there is room for discussion.

The motion carried 2-3 and the minutes of the November 14, 2018 regular meeting were not approved.

Ayes: 2 – Trustees Garcia, Hansen

Nays: 3 – Trustees Cuarenta, De Leon, Gomez

Statutory Meeting Minutes
December 10, 2018
1.33

Trustee Hansen moved, Trustee Cuarenta seconded the motion. Trustee De Leon commented that the seconded motion for the nomination of Yesenia Cuarenta as vice President was not made by her. She also stated that there was no motions made for the change in time of the statutory meetings. It was clarified that there were motions received on the item and the request for a time change to 6:30 p.m. was not approved as reflected on the minutes by a 2 ayes and 2 nays vote. It was requested for staff to listen to recording.

The motion carried 4-1 to approve the minutes of the Statutory Meeting of December 10, 2018 with corrections to be done as noted reflecting the correct Trustee seconding the nomination of Yesenia Cuarenta as Vice President/Clerk and as needed upon review of the tape.

Ayes: 4 – Trustees Cuarenta, De Leon, Gomez, Hansen

Abstention: 1 – Trustee Garcia

Facilities Corporation Minutes
December 10, 2018
1.34

Trustee Hansen moved, Trustee Gomez seconded the motion and the motion carried 4-1 to approve the minutes of the Facilities Corporation Meeting of December 10, 2018.

Ayes: 4 – Trustees Cuarenta, De Leon, Gomez, Hansen

Abstention: 1 – Trustee Garcia

REPORTS

Student Board
Representatives

Yanet Lopez-Paramount High School, Jaime Lopez-Paramount High School-West, Adela Carmody-Buena Vista High School, Sakura Ponce-Odyssey STEM Academy and Jazmin Hernandez-Paramount Adult School reported on various activities that have been taking place at their school sites.

Employee Representative
Reports

TAP President reported that there has been a lot of talk about students and is proud to see that PUSD makes them a priority and hopes that continues. TAP is currently working on their bargaining survey. They are also working on the Admin survey and will be evaluating those outcomes and sharing the priorities their members have. End of the semester is a week away and teachers are finishing up their teaching and learning for the semester and completing their report cards. There are lot of tests, essays, projects to be graded. She had the pleasure of meeting some of the Board over the break and hearing their vision for the District and gives her hope and looks forward to working with them over 2019.

Board Member Reports

Trustee Cuarenta had no report but welcomed everyone back and wished everyone a Happy New Year.

Trustee De Leon attended the Alondra Middle School concert and added that it was nice to see that students have taken time to learn to play instruments.

Trustee Garcia had no report but hoped everyone had a great break.

Trustee Gomez welcomed everyone back. She shared that she would be hosting a Meet & Greet on January 30, 2019 from 3:00-5:00 p.m. at Paramount High School for all to hear what her vision and goals are. She shared a concern that she said stood out during the past election and that is on Board member term limits. She asked that the Superintendent speak with the District's attorney on the process of implementing a Board term limit for the November 3, 2020 election.

Trustee Hansen welcomed everyone back. She attended the holiday celebration at Paramount Adult School and the Paramount Clean Up and added that the JROTC students were there assisting and added that they are a great group of students.

Superintendent's Report

Recognition – Mike Abott

Superintendent Pérez and the Board of Education recognized Deputy Mike Abott for the years he supported the students, staff and community of the Paramount Unified School District as one of the District's School Resource Officers for 10 years. Deputy Abott was recently promoted to Sergeant within the Los Angeles County Sheriffs Department and will no longer be with the District.

Dr. Perez also introduced Deputy Cesar Quiroz as the new School Resource Officer who will now replace Deputy Abott.

Introduction – Lucy Albera, Director Nutrition Services

Lucy Albera received her Bachelor's Degree in Nutrition and Dietetics from Cal State University Long Beach.

Lucy has varied experience in nutrition services having previously served as a foods service worker in the Torrance Unified School District as well as a Nutritionist at Better Four You dining which served school lunches. For the past four and a half years, Lucy has worked as the Nutrition Specialist for Paramount Unified School District.

We congratulate Lucy on her promotion to Director of Nutrition Services.

Bulletin Boards – Lincoln School

Topekia Jones, Principal-Lincoln School presented an overview of the Boardroom bulletin boards representing Lincoln School's educational program and student work. The bulletin boards reflect the theme of "Incredible Things Happening at Lincoln School" and enhance the educational message sent to visitors and District office employees.

LCAP Highlight – AVID Excel

Dr. Renee Jeffrey, Director-K-5 Support & Innovative Programs provided the Board with information on AVID Excel.

What is AVID ?

- Structured approach to prepare students for college and careers

- Teaches academic and social skills
- Provides intensive support with in-class tutors and a strong student/teacher relationship
- Teaches organizational skills
- Creates college awareness and outlines necessary steps to be college-ready

What is AVID Excel?

AVID Excel's mission is to accelerate language acquisition, develop literacy, and place AVID Excel students on the path to high school AVID and college prep coursework.

- AVID Excel is a middle school AVID elective course designed specifically for Long Term English Learners.
- AVID Excel strategies are implemented in content courses.
- This school year, at least one 7th grade AVID Excel Elective is offered at each middle school.

AVID Excel Develops Skill in Literacy and Critical Thinking

- Reading
- Writing
- Oral Language
- Academic Vocabulary
- Study Skills
- Self-determination and Leadership

Students regularly practice listening and speaking skills. They access tools to support critical reading and writing in all academic content areas. Vocabulary instruction supports academic success across all content areas. Students learn the importance of preparing for college at a young age and they begin to use tools that will support college success.

AVID Excel Implementation

- Middle school principals and staff visited local AVID Excel schools.
- AVID Excel professional development was hosted at PUSD to prepare for AVID Excel Summer Bridge, which is a 2-week summer school program for all AVID Excel students.
- AVID Excel teachers attended 3-day AVID Summer Institute.
- At least four content teachers from each middle school attended 2-day summer Academic Language Literacy professional development to support AVID Excel students across content areas.
- AVID Excel teachers attended two follow-up professional development sessions during the 2018-2019 school year.

Next Steps:

- Continue Professional Development with AVID Excel teachers and content teachers.
- Evaluate the impact of AVID Excel by examining reclassification rates and LCAP survey data.
- Expand AVID Excel at middle schools to include 7th and 8th grade students in the 2019-2020 school year.
- AVID Excel will be included in the 2019-2020 LCAP.

The full version of the presentation is available on the District website.

BOARD MEETING

CALENDAR

1.35

Trustee De Leon motioned, Trustee Cuarenta seconded and the motion carried 5-0 to schedule a Superintendent/Board retreat on Saturday, January 26, 2019 at 8:00 a.m. and a Board Study Session on Tuesday, January 29, 2019 at 5:30 p.m.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

HEARING SECTION

During the public hearing section the following community members addressed the Board:

Richard Alaniz has resided in Paramount for 2 years. He is happy that 40 percent of voters came out to vote. He would like to see the Board meetings become revolving meetings to different parts of the community. He commented that he feels there is a strong disconnect with the community, especially South Gate, all of Hollydale, portions of Lakewood, and Long Beach. He mentioned that he feels there is favoritism in the District, with family members, administrators, and school Board. Mr. Alaniz would like the Board meetings be televised to provide service to the working class community.

Sara Patricia Huevo has two children in the District. She is hopeful of the new leadership and that there will be more transparency. In her eyes, the District is doing well, but can do better to challenge children, like with robotics not just Odyssey. She would like to see more emotional support, arts, nurses, and counselors. Children need support. She thanked the Board for supporting teachers for air filters.

Frank Orantes shared he has children that attend Lincoln. He expressed concerned about how many students were able to access the link to pay for a STEAM program grant and only 40 out of 52 students filled out the form. Mr. Orantes has not had time to attend meetings, because of his work schedule. He is grateful to his wife that has his support for everything she is trying to achieve for his children and everyone else's children. His son has friends at Lincoln who are also in the GATE program, but have not attended any GATE classes at all. Mr. Orante's son is very smart and tells him that he is not being challenged and is bored. He loves his children and community.

CONSENT ITEMS

0.36

Trustee Hansen motioned, Trustee Garcia seconded.

Trustee De Leon asked that items 2.1-C, 3.3-C and 4.1-C be pulled for further discussion. For 2.1-C, she does not have enough information on the position of Curriculum Specialist and job titles to make an informed decision. She requested more information. Trustee De Leon's concern for item 3.3-C is how money is being spent. She asked for more information on what the conference entails and what kind of training it is. She added that a Counselor should have enough resources to address certain situations. She asked if this was a feasible expense that can be afforded and also how this training would help other schools. Trustee De Leon's question on 4.1-C, page 50 is the expense for Quality Fencing. She asked what kind of fencing is being purchased as she feels it is too pricy. President Gomez commented that on the purchase through Statewide Traffic Signs that it would be helpful if a little more detail could be shared with the Board and what sites the expenses are for.

Trustee Hansen asked for clarification that those consent items in

question were not being pulled. President Gomez confirmed that they were not being pulled.

The motion carried 4-1 to approve the consent items.

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen
Abstention: 1 – Trustee De Leon

Human Resources

Personnel Report
18-09
2.36

Accepted Personnel Report 18-09, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2018-19 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.36

Approved the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-
County Study Trips
3.36

Approved the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Professional Activity Report
18-04
3.36

Approved the Professional Activity Report 18-04 for Buena Vista staff to attend an out-of-state conference.

Memorandum of
Understanding for District
Referrals to County
Community Schools and
Specialized Secondary
Schools
3.36

Approved the Memorandum of Understanding with the Los Angeles County Office of Education (LACOE) for District referrals of 6-12 students to County Community Schools and Specialized Secondary schools.

Business Services

Purchase Order Report 18-09
4.36

Approved Purchase Order Report 18-09 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
December 2018
4.36

Approved warrants for all funds through December with a total of \$15,169,734.20.

Acceptance of Donations
4.36

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

Educational Services

Revised Board Polity 6157.2-
Title 1 Programs
3.37

Trustee Garcia moved, Trustee Gomez seconded, and the motion carried 5-0 to accept for second reading and adoption proposed revised Board Policy 6157.2 – Title I Programs which reflect current State and Federal requirements.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

<p>Nonpublic School Placement for Special Education Students for 2018-19 3.38</p>	<p>Trustee Hansen moved, Trustee Cuarenta seconded the motion.</p> <p>Trustee De Leon expressed concern that there are a lot of students being moved to Non-Public schools. She added that as Board members they need to know who is pushing for the students. She asked if the parents are recommending and if they know their rights. She added that she has not seen any parent workshops for parents who have students in Special Ed to know their rights.</p> <p>The motion carried 5-0 to approve the placement for special education students in nonpublic schools as determined by the students' Individual Education Plan for the 2018-19 school year.</p>
<p>ST Math Licenses and Grant Application for Middle Schools 3.39</p>	<p>Trustee De Leon moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the purchase of licenses and grant application to pilot ST math at Alondra, Jackson, Hollydale, Paramount Park and Zamboni Middle Schools.</p> <p>Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen</p>
<p>Memorandum of Understanding with Compton College for Summer College Course Offerings 3.40</p>	<p>Trustee De Leon moved, Trustee Cuarenta seconded.</p> <p>Trustee Gomez asked how students are selected and if there is a GPA required.</p> <p>The motion carried 5-0 to approve the Memorandum of Understanding with Compton College to provide after school instruction for selected students for the Administration of Justice 115, Sign Language/Interpreter Training 111 and Sign Language/Interpreter Training 112 courses at Paramount High School for summer 2019.</p>
<p>Memorandum of Understanding with Compton College for 2019-20 Course Offerings 3.41</p>	<p>Trustee Garcia moved, Trustee De Leon seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Compton College to provide after school instruction for selected students for the Administration of Justice 100, Administration of Justice 103, Sign Language/Interpreter Training 111 and Sign Language/Interpreter Training 112 course at Paramount High School for the 2019-20 school year.</p> <p>Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen</p>
<p>New CTE Course: Startup Tech: Entrepreneurship and App Development 3.42</p>	<p>Trustee Hansen moved, Trustee Cuarenta seconded, and the motion carried 5-0 to approve the adoption of the Startup Tech: Introduction to Entrepreneurship and App Development course and the purchase of related materials for the 2019-20 school year.</p> <p>Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen</p>
<p>School Accountability Report Card 3.43</p>	<p>Trustee De Leon moved, Trustee Garcia seconded the motion.</p> <p>Trustee Hansen commented that she reviewed the links and the one for Collins School is incorrect. She added that it is for a Collins School but the one linked is not for our District's Collins School.</p>

The motion carried 5-0 to approve the 2017-18 School Accountability Report Card and make available on the District's and schools' website.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Memorandum of Understanding with Dr. Alec Barron
3.44

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the one-year contract with Dr. Alec Barron to provide expertise and professional development to Odyssey STEM Academy.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Carnegie Learning Addendum
3.45

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-1 to approve the Carnegie Learning addendum for PHS and PHS West for the 2018-19 school year.

Trustee De Leon asked if the program has been used at the High Schools for a long time, does the program have its own curriculum, is it accommodating to their needs and can students work on it from home?

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen
Abstention: 1 – Trustee De Leon

California Career Technical Education Incentive Grant Application
3.46

Trustee Hansen moved, Trustee Cuarenta seconded, and the motion carried 5-0 to approve the request to apply for the California Career Technical Education Incentive Grant to maintain and expand CTE programs.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Memorandum of Understanding with Lift Up America
3.47

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 4-1 to approve the Memorandum of Understanding with Lift Up America to provide high school age youth the opportunity to examine and experience life-ready principles through small group discussions and community based projects.

Ayes: 4 – Trustees De Leon, Garcia, Gomez, Hansen
Abstention: 1 – Trustee Cuarenta

Business Services

2018-19 Budget Adjustments as of December 31, 2018
4.48

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-1 to approve the 2018-19 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Cafeteria Fund, Measure I Fund and Capital Facilities Fund.

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen
Abstention: 1 – Trustee De Leon

Notices of Completion – Field Services Contracts
4.49

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to accept as completed the Field Service Contracts to replace AC units at Park and Lincoln; installation of new units at Keppel, Mokler, and Wirtz; installation of interior window coverings at all sites; replace asphalt at student drop off at Mokler, Los Cerritos, and Alondra; exterior painting of Los Cerritos; replace roof at Los Cerritos – rooms 14-33; replace roof at PHS West – rooms 37-40 and rooms 47-52; remodel kitchen at Wirtz; repair multipurpose room at Wirtz and

authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

California School Boards
Association Agenda Online
Agreement Upgrade
4.50

Trustee De Leon moved, Trustee Hansen seconded, and the motion carried 5-0 to authorize the procurement of the California School Boards Association Agenda Online and authorize staff to sign and execute all necessary documents for a two-year agreement.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Network Storage System
Expansion
4.51

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-1 to authorize the procurement of an additional storage array to house critical District data and support new LaserFiche project.

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen

Abstention: 1 – Trustee De Leon

Public Hearing – Gaggle
Safety Management System
4.52

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to conduct a public hearing prior to the approval of implementation of the Gaggle Safety Management System.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

During the hearing section comments received from the audience and Board members included:

1. More information on Gaggle was requested
2. It was asked if staff at Gaggle monitored and not the District
3. What if something happens to a student and Gaggle does not catch it, who is liable? Is it Gaggle?
4. Do they mind certain behaviors?
5. Do they constantly monitor?
6. What is the margin of error of diagnosing behavior/self harm?
7. Are there protections for parents – the company won't sell parent information?
8. Are their rights protected?
9. What does the company do with the information?
10. Why was Jackson picked and not another school?

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to close the public hearing prior to the approval of implementation of the Gaggle Safety Management System.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Approval of Gaggle Safety
Management System
4.53

Trustee Garcia moved, Trustee Cuarenta seconded, and the motion carried 4-1 to approve the implementation of the Gaggle Safety Management System, and authorize staff to execute all necessary documents for implementation.

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen

Abstention: 1 – Trustee De Leon

CONFERENCE ITEMS

Educational Services

Revised Board Policy 6174 – Education for English Learners

The Board accepted for first reading proposed revised Board Policy 6174 – Education for English Learners, which reflect current State and Federal requirements.

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Educational Services

Williams Settlement Quarterly Uniform Complaint Summary

The Board received as information the required Williams Settlement Quarterly Uniform Complaint Summary for the first quarter October 1 – December 31, 2018.

Business Services

Monthly Financial Statements, December 2018

The Board received as information in J-200 format a Financial Statement for each fund for the months of July to December 2018.

Monthly Financial Statements, December 2018 – Special Education

The Board received as information in J-200 format a Financial Statement for Special Education for the months of July to December 2018.

Monthly Financial Statements, December 2018 – Self-Insurance Fund – Health and Welfare

The Board received as information in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months of July to December 2018.

Average Daily Attendance Summary Report Through November 9, 2018 and the Third Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2018-19.

Average Daily Attendance Summary Report Through December 7, 2018 and the Fourth Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2018-19.

ANNOUNCEMENTS

President Gomez reported that the next Regular Meeting would be Monday, February 12, 2019 at 6:00 p.m. – Boardroom of the District Office.

Staff Employee Comments Per Government Code 54957

There were no staff/employee comments.

CLOSED SESSION

The Board adjourned to Closed Session at 8:45 p.m. to discuss Conference with Legal Counsel – Anticipated Litigation and Public Employee Discipline/Dismissal/Release

OPEN SESSION

The Board reconvened to Regular Session at 9:31 p.m. President Hansen reported that they discussed Conference with Legal Counsel – Anticipated Litigation and Public Employee Discipline/Dismissal/Release.

The following action was taken in Closed Session:

4.54

Trustee Hansen moved, Trustee Garcia seconded and the motion carried 4-1 to reject a claim against the District and direct staff to refer the claim to the liability attorney.

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen

Abstention: 1 – Trustee De Leon

ADJOURNMENT

Trustee Hansen moved, Trustee Gomez seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on January 14, 2019 at 9:09 p.m.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk